

B.A Semester - 3 (NEP-2020) Examination**OCT/NOV-2025****ENG: Presentation Skills (Skill Enhancement Course)****Time: 1:00 Hours****Marks:25****Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate marks.

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- Que.1 Answer the following questions. (Any two) (10)
1. Elaborate the concept and types of Preparation.
 2. Discuss the characteristics of a good presentation.
 3. Discuss the importance of language and modes of expression in presentation.
 4. Discuss the importance of format and structure in presentation.
- Que.2 Answer the following questions. (Any two) (10)
1. Throw light on the use of slider in a presentation.
 2. Discuss the use of audio and video in presentation.
 3. Throw light on the use of props in presentation.
 4. Discuss various tips for rehearsing the presentation with slides.
- Que.3 Choose the correct options. (Any five) (05)
1. Which is not a type of presentation out of the following?
(a) Motivational (c) Persuasive
(b) Educational (d) Dramatization
 2. A good presentation must have.....
(a) Fast speech (c) Audibility of voice and words
(b) Low voice (d) Use of long sentences
 3. While presentation one should be aware of....
(a) Audience and Space (c) Mood and Space
(b) Dress up of the audience (d) None of the above
 4. Which is not audio – visual presentation out of the following?
(a) O.H.P. (c) Multimedia
(b) Simple board (d) Digital slides
 5. A good presentation must follow – following sequence:
(a) Introduction, body and conclusion
(b) Body, Introduction and conclusion
(c) Conclusion, Introduction and body
(d) None of the above
 6. While presentation use of props must be:
(a) Too many (c) Least
(b) Moderate (d) Not at all
 7. One should begin the presentation with
(a) Story – telling (c) Thought – provoking question
(b) Shocking news (d) Current affairs
